

## Job Description – Nestbox Builder (NBB)

**Post Title:**

Nestbox Builder

**Responsible to:**

Production & Maintenance Manager

**Line Manager:**

Production & Maintenance Manager

**Team:** Nestbox Team

**Location:**

The Barn Owl Trust, Waterleat, Ashburton, TQ13 7HU

**Salary:**

£19,573.01 pro rata (£7,516)

**Duration of post:**

12 months

**Hours of work:**

15 hours

### PURPOSE OF POST

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The primary aim of the Nestbox Builder (NBB) post is to work as part of a small team producing high quality nestboxes for use by the Trust and sale to the public.

There may also be occasions when you help with secondary tasks such as Demolishing and rebuilding aviaries\*, Building and groundwork maintenance, gutter clearing\* Mobile Aviary and Trailer maintenance and Preparing materials for the Conservation Team.

We are a registered charity and the Trust's aims are the conservation of the Barn Owl and its environment.

More information is available on our website:  
[www.barnowltrust.org.uk](http://www.barnowltrust.org.uk)

### PRINCIPAL ACTIVITIES AND KEY RESPONSIBILITIES

**Building Nestboxes :-**

Bulk cutting of plywood (usually enough for 150 nestboxes)  
Repetitive cutting of battens (usually in batches of 30)  
Repetitive flat packing of boxes (usually in batches of 30)  
Assembly of boxes (usually in batches of 5-15)  
Applying roofing felt as appropriate using a gas blow torch\*  
Packing boxes for dispatch

**Occasional secondary tasks**

Demolishing and rebuilding aviaries\*  
Building and groundwork maintenance, gutter clearing\*  
Mobile Aviary and Trailer maintenance  
Preparing materials for the Conservation Team  
*\*Subject to appropriate safety training*

**General**

Meeting agreed productivity targets  
Keeping workshop and storage area clean and tidy  
Personal health & safety  
Accurate record keeping  
Ability to be flexible and cope with varying demands

Any other duties as required.

## Job Description

- To be part of and to support the Nestbox Team in carrying out the Trust's work
- To undertake any other duties and responsibilities in line with the objectives of the post and in support of the overall work of the Barn Owl Trust
- To have a due regard to health, safety, and welfare at all times when at work
- To follow and comply with all policies and procedures which includes the Trust's Health and Safety procedures in the workplace, ensuring personal safety and the safeguarding of the interests and safety of all staff, trustees, volunteers, visitors, and others at the Trust
- To work as part of a wider team, alongside staff and volunteers as required
- To uphold the working values and expectations of the Barn Owl Trust
- In order for the organisation to work effectively, you may be required to assist with other areas of work and therefore, you should be prepared to undertake other duties appropriate to the post, as delegated by your Line Manager
- To be efficient, effective, and productive; honest, kind and considerate

## Key Skills and Attributes

The ideal candidate will demonstrate the following:

- Practical experience of woodwork and use of power tools
- Good manual dexterity and standard of work
- Ability to deal with repetitive tasks
- Able to follow instructions accurately
- Reliable record keeping
- Resourceful, flexible and able to develop practical solutions to problems
- Ability to work alone or as part of a team
- Well-motivated and organised with an ability to work well under pressure and to deadlines
- Able to learn from experience
- Resilience, particularly when faced with setbacks
- Sensitivity to the needs of volunteers, and colleagues
- Clean current driving licence
- Willingness to carry out a range of practical tasks
- An interest in Conservation